



**77 Graterford Road
Limerick, PA 19468**

**Joint Operating Committee Meeting
August 8, 2022
7:00 P.M.
Board Room**

Board Members:

Pottsgrove School District

Jay Strunk
Joe Vecchio
Patricia Grimm

Spring-Ford School District

Colleen Zasowski
Karen Weingarten
Wendy Earle

Upper Perkiomen School District

Dana Hipszer
John Paul Prego
Keith McCarrick

Non-Members:

Dr. Allyn Roche, Superintendent, Upper Perkiomen S.D. & WMCTC Superintendent of Record
Dr. David C. Finnerty, Superintendent, Pottsgrove S.D.
Robert Rizzo, Superintendent, Spring-Ford Area S.D.
David Livengood, Administrative Director
Donna Wilson, Business Manager
Mark Holtzman, Principal

Solicitor:

Marc Davis, Esq.
Fox, Rothschild, LLP

AGENDA

I. Call to Order

- A. Pledge of Allegiance
- B. Approval of JOC Minutes of June 6, 2022 Meeting (**Appendix A**)

II. Administrative Director Discussion/Information Items

- A. Auction Update
- B. Safety and Security/Mental Health Grant Money (Due Aug 31, 2022)
 - 1. Safety Alarms on all exterior doors
 - 2. Keyless entry to classroom doors
 - 3. Mental Health Curriculum Health and PE
 - 4. Mental Health Services
- C. Building Projects

III. Public Comments on Agenda Items

IV. Presentations

- A. [ICS 5/10/15 Year Plan](#) - ICS Representative

V. Committee Reports

- A. Superintendent of Record's Report - Dr. Allyn Roche
- B. Business Manager's Report - Ms. Donna Wilson
- C. Principal's Report - Mr. Mark Holtzman
- D. Board Secretary's Report - Mr. Keith McCarrick
- E. Solicitor's Report - Mr. Marc Davis, Esq.

VI. Action Agenda

- A. Administration:

- 1. Business Manager Contract:

The Administration recommends approving the Business Manager Contract as displayed in the addenda.

Motion by _____, seconded by _____ to approve the Business Manager Contract as presented.

- B. Memorandum of Understanding: ([Appendix B](#))

The Administration recommends approving the 2022-2023 Memorandum of Understanding, for participation in the BCTE Technical Assistance Program, as shown in Appendix B.

Motion by _____, seconded by _____ to approve the 2022-2023 Memorandum of Understanding as presented.

- C. Personnel:

- 1. Resignations:

- a. The Administration recommends approving the resignation of Angela Johnson, Health & PE Instructor, effective June 10, 2022.

2. Appointments:

- a. The Administration recommends approving the appointment of Mr. Sean English, Health & PE Instructor, anticipated start date August 23, 2022. Compensation is set at \$47,415 per year with benefits.

3. Tenure:

Maureen McCormick, Protective Services Instructor, has completed three (3) years of satisfactory service as a temporary employee and is, therefore, entitled to tenure status. The Public School Code requires that a record of this accomplishment be incorporated in the Minutes of this Joint Committee. The Administration recommends that the Joint Committee officers authorize the execution and presentation of a Professional Employee Contract to Maureen McCormick.

4. Hiring Authority:

The Administration recommends authority be granted to the Superintendent of Record of Western Montgomery CTC and Administrative Director to appoint qualified personnel to vacant teacher, support, and other positions as needed during the period of August 9th, 2022, until the next regularly scheduled board meeting in September.

5. Substitute List:

The Administration recommends approving the following substitutes for the 2022-2023 school year:

Susan Davis
Joseph Marshall

Tom Henry

Wendy Palma

6. Substitute Pay Increase:

The administration recommends approving an increase in the substitute daily rate from \$110 to \$135 to be competitive with surrounding school districts.

7. Cosmetology Extended School Day:

The Administration recommends approving the Cosmetology Extended School Day Program on Thursdays from 2:00 to 7:00 P.M., September 19, 2022 to May 26, 2023.

8. Supplemental Contracts:

The Administration recommends approving Supplemental Contracts:

- a. Angela Reichert and Jenni King, Cosmetology Instructors, for the Cosmetology Extended School Day Program, not to exceed 120 hours for the 2022-2023 school year at a rate of \$44.00/hr. Cost will be covered by the \$50.00 student fee and revenue from the Salon.

- b. David Batory, Commercial Art Instructor, for Commercial Art activities as needed, with Administration approval, not to exceed 50 hours for the 2022-2023 school year at a rate of \$44.00/hr.

9. After Hours Security:

The Administration recommends approving one faculty member to work for the purpose of security no more than four hours on those Thursdays when Cosmetology has the extended school day. Compensation is set at \$20.00/hr.

Motion by _____, seconded by _____ to approve Personnel as presented.

D. Student Handbook: ([Appendix C](#))

The Administration recommends approving the Student Handbook for the 2022-2023 school year as shown in Appendix C.

Motion by _____, seconded by _____ to approve the Student Handbook as presented.

E. Contracted Services:

1. MCIU Technology Services: ([Appendix D](#))

The Administration recommends approving the MCIU Technology Services contract as shown in Appendix D.

2. Substitute Services: ([Appendix E](#))

The Administration recommends the approval of the Substitute Teacher Services, Inc. contract as shown in Appendix E.

3. C-CAP 2022-2023 Partnership Agreement: ([Appendix F](#))

The Administration recommends approving the Careers through Culinary Arts Program (C-CAP) Partnership Agreement for the 2022-2023 school year as shown in Appendix F.

4. Trane Service Renewal Contract: ([Appendix G](#))

The Administration recommends the renewal of a three year service agreement with Trane as shown in Appendix G.

2022-2023	\$14,924
2023-2024	\$16,118
2024-2025	\$17,408

Motion by _____, seconded by _____ to approve Contracted Services as presented.

F. Policies: ([Appendix H](#))

The Administration recommends reviewing the second reading of Policy #223 and approval, prohibiting student driving, as shown in Appendix H.

New reading of Policy #223:

The Joint Operating Committee allows students to drive private vehicles onto center property. Students must obtain a parking permit from the Student Services office and turn in the required paperwork to be eligible to park on school property. The Administration shall be authorized to issue permits as needed following established procedures utilized for Cooperative Education and Biomedical Sciences.

Motion by _____, seconded by _____ to approve Policies as presented.

G. Finance:

1. Cash Receipts and List of Bills: ([Appendix I](#))

The Administration recommends approving the Cash Receipts and List of Bills as shown in Appendix I.

2. E Grant Purchases:

The Administration recommends approving the pre-discussed purchases related to security planning and the purchase of security-related technology:

Safety Alarms on all exterior doors
Keyless entry to classroom doors
Mental Health Curriculum Health and PE
Mental Health Services

Motion by _____, seconded by _____ to approve Finance as presented.

H. Maintenance and Repairs: ([Appendix K](#))

The Administration recommends approval of utilizing the \$326,000, that was transferred from the House Project fund to General fund, for the following projects. Estimated proposals as shown in Appendix K.

Gehring Mechanical Company - Repairs to glycol leaks in hallways - \$19,775

Gehring Mechanical Company - Repairs to exterior main water meter pit - \$21,473

Trane - Repairs to chiller 1 - \$22,364

Trane - Repairs to chiller 2 - \$13,440

Motion by _____, seconded by _____ to approve Maintenance and Repairs as presented.

VII. New Business

VIII. Public Comments on Non-Agenda Items

IX. Adjournment